



**A division of the Erie Regional Chamber & Growth Partnership**

## **Erie Area COG/Growth Partnership e-Government Committee Meeting**

**August 28, 2009**

**Intermodal Transportation Center Second Floor Conference Room**

### **MEETING NOTES**

**Attendees:** Stephen Benson (City of Erie), Brad Bierer (Fairview Township), Stephen Brown (County of Erie), Joel Deuterman (Velocity Network), David Eades (Harborcreek Township), David Henderson (Franklin Township), Alan Millet (Millcreek Township), Pam Rhoades (Fairview Township), Mary Bula (ERCGP), Alan Kugler (PA Futures), Ed Lesser (Erie Area COG), and Chris Maras (PA DCED).

Mary Bula called the meeting to order at 8:30 a.m. and turned the floor over to Alan Kugler to lead the discussion regarding the status of the SharePoint Intranet Proposal provided to the group in advance of the meeting. Following are highlights from the discussion:

- eGovernment Committee will deploy its SharePoint site at its own pace, Erie County government will deploy its SharePoint site on its own schedule, and when the timing is right, the two can be married.
- Cost to deploy the eGovernment Committee's site is minimal; higher costs come with development and training.
- Committee members should turn on SharePoint alerts by:
  - Logging in as him/herself.
  - Going to categories he/she wants to receive alerts from and turning on alerts. (This will push data and information TO the member.)
- Schedule of confirmed outreach presentations include:
  - Erie County Association of Township Officials (September)
  - Erie County Local Government Secretaries Association (September)
  - Erie County Planning Commission (September)
- Additional presentations that should be scheduled include:
  - City of Erie
  - City of Corry
  - Zoning officers across Erie County
  - Erie County Earned Income Tax Collection Committee
  - Erie County Borough Officials

- Possible funding sources to explore for SharePoint development and training:
  - Northwest Commission
  - Workforce Investment Board (WIB)
  - The Erie Community Foundation (ECF)
  - WEDnet
  - Uncommitted restricted gaming revenue
  - Tech Council of Northwest PA (Industry Partnerships)
  - Existing Erie Area COG/GP grant from DCED/Black Family Foundation
  - Local legislative delegation
  
- Specific takeaways from the meeting:
  - Joel and Alan Millett talk with Carolyn Gaither about her training capabilities
  - Dave Henderson, Alan Kugler, Joel Deuterman and Steve Brown meet with Jim Sparber, Erie County Finance Director, to determine feasibility of Earned Income Tax Collection Committee using eGovernment Committee's SharePoint site
  - eGovernment Committee members provide Mary Bula with comments in preparation for the Erie County Local Government Secretaries Association meeting
  - Begin to explore potential SharePoint trainers and training funding sources
  - Continue to schedule outreach meetings to lay groundwork, generate interest and buy-in for use of eGovernment Committee SharePoint site
  - Alan Kugler reach out to Randy Rice re: status of broadband availability at municipal locations in Erie County

The next meeting was scheduled for Friday, September 25 at 10:00 a.m. at the Fairview Township Municipal Building. There being no further business, the meeting was adjourned at 10:00 a.m.